



BERKELEY ATHLETIC FUND

Supporting Athletic and Academic Success at Berkeley High School Since 1985

www.berkeleyathleticfund.net

Berkeley Athletic Fund Funding Guidelines 2016-2017

Important considerations when submitting a requisition from a Team Fund or when submitting a Grant Application from the BAF General Fund

The BAF coordinates fundraising efforts to support the BHS Athletic Department and its sports teams.

- As a 501c3 non-profit organization, IRS regulations govern how money can be spent.
- The California Interscholastic Federation (CIF) and the North Coast Section (NCS) both have guidelines for team expenses that must be followed

To protect our tax-deductible status and our athletic program and its student athletes, here is an overview of what can and cannot be funded by the Berkeley Athletic Fund, from both the General Fund and from Team Funds. This is not a complete list. Please contact us with any specific questions.

CAN FUND:

- Uniform items that are required by NCS, including but not limited to helmets, jerseys, pants, shin guards, hats, mouth guards, etc. All items are and remain the property of the BHS athletic department to be used in subsequent seasons, with the exception of items that cannot be used by another athlete for sanitary reasons, such as mouth guards, swimsuits, socks, and hats.
- Coach stipends via grants to the Athletic Department (coaches or other employees may NOT, under any circumstances, be paid directly from a BAF fund)
- In-season tournaments
- Out-of-town travel expenses during the team's CIF regular season and post season (e.g. van rentals, hotel rooms)
- Out-of-town meals, refreshments, and snacks, within reason
- End-of-year team banquets including food and drink (no alcohol) and venue rental, within reason
- Post-season awards (e.g. plaque, team photo, t-shirts), not to exceed \$25 per player
- Summer insurance for coaches wishing to use BHS facilities to conduct summer workouts for the entire team (signed contract with BHS and plan for full team participation required for payment)
- Coaching clinics up to \$350 (team parent and one other parent signature required for payment)

CANNOT FUND:

- Direct payment to coaches for bonuses
- Gifts for coaches
- Personalized items that will be kept by the student-athletes, such as personalized uniforms, practice t-shirts, personalized gear bags, etc.
- Out-of-season tournaments
- Sport-specific clinics and training camps